



Request for Common Area Maintenance Service

Date:

Unit:

Homeowner:

Renter/Other Contact:

Home Phone:

Cell Phone:

Email Address:

Service Requested:

- 1) Please fill out form completely, being as descriptive as possible.
- 2) You may drop the form at the concierge desk, fax it to (206) 443-1672, email it to concierge@ellingtoncondos.net, or call (206) 443-9599.
- 3) If you are reporting a water issue, please turn off the water (if possible) and call us immediately.

Date Completed:

By:

Comments: